Unit 4, Module 1 – Procedural PowerPoint

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| **Excelling** | Seeks feedback on written steps | Discusses accuracy and validity of each text | Reflects on and adds to information from chosen texts | Seeks teacher feedback on their final copy | Reviews steps to ensure clarity | Adds personal insights and tips to steps | Presents for up to 3 minutes | Uses intonation consistently | Formats all slides consistently |
| **Achieving** | Writes steps in their own words | Identifies the audience and purpose of each text | Documents information from chosen texts | Seeks teacher feedback on  their draft text | Uses a verb to start each instruction | Lists more than 10 steps in detail | Presents for 1 to 2 minutes | Uses intonation on occasion | Includes a visual on each slide |
| **Satisfactory** | Records key information and ideas from discussed text | Locates two relevant texts | Identifies detailed information from chosen texts | Drafts the text  in their workbook | Allocates a number to each step | Lists more than 10 steps in simple sentences | Presents for 30 seconds to  1 minute | Speaks at a speed that allows them to be understood | Writes one step on each slide |
| **Not yet satisfactory** | Participates in class discussion | Locates one relevant text | Identifies general information from chosen texts | Completes a brainstorm and plan | Lists actions in chronological order | Lists 5 to 10 steps | Presents for less than 30 seconds | Speaks in monotone | Introduces the topic |
| Not shown | Not shown | Not shown | Not shown | Not shown | Not shown | Not submitted |
| **Criteria** | **Classroom introduction** | **Text**  **selection** | **Text**  **access** | **Planning** | **Sequence and structure** | **Detail** | **Length** | **Voice** | **Slides** |
| **Preparation** | | | **Procedural text** | | | **PowerPoint** | | |
| **Title**   * This is a main topic   + This is a sub-topic     - This is a thought or supporting fact | | | **Chronological order** means the order that things happen.  **Verbs are action words.**  *Sit, speak, join, add, ask, mix, answer, measure, cut* | | | **Monotone**= no change in speed or intonation, the voice stays the same the whole time, not engaging.  **Intonation**= your voice going up and down when speaking, highlights keywords, interesting to listen to. | | |