

# VCE Extended Investigation 2019–2021

## Externally Assessed Task

### Written report specifications

#### Overall conditions

Date of submission: Refer to 'Important Administrative Dates' on the Victorian Curriculum and Assessment Authority (VCAA) website.

VCAA examination rules will apply. Details of these rules are published annually in the *VCE and VCAL Administrative Handbook*.

The Externally Assessed Task (EAT) for Unit 4 consists of a written report and an oral presentation. The EAT will contribute 60 per cent to the study score.

The mark structure of the two components of the EAT is as follows:

- written report – 60 marks
- oral presentation – 40 marks

The written report will be marked by two assessors appointed by the VCAA.

#### Content

The written report will draw on knowledge and skills from Unit 3, Outcomes 1, 2 and 3, and Unit 4, Outcomes 1 and 2.

The written report must have as its basis a specific research question or hypothesis expressed as a question.

#### Word count policy

The word limit for the VCE Extended Investigation written report is 4000 words, with a 10 per cent tolerance. This includes an abstract of 250–300 words.

The word count includes all words in the abstract and all words used in the body of the written report from the start of the introduction to the end of the conclusion, including any quotations. The word count does not include:

- title page
- table of contents
- acknowledgments
- footnotes/in-text references
- additional material, such as charts, tables, graphs, diagrams and mathematical expressions
- bibliography or reference list
- appendices.

Explanatory notes or commentaries must not be included in the footnotes.

Appendices may be used to provide background information, such as the questions asked in a survey. Appendices are not to be used as a means of expanding or developing the material covered in the body of the written report.

The word count for the written report is to be stated on the title page of the report.

## **Authentication Record Form**

An Authentication Record Form (available as a VASS download) must be completed by the student and the supervising teacher, and submitted to the VCAA as a separate file with the written report.

## **Assessment criteria**

1. Knowledge and understanding of the research area
2. Analysis and evaluation of argument and evidence
3. Response to the research question
4. Synthesis of findings and evaluation of the investigation
5. Clarity and effectiveness of writing
6. Observance of report writing conventions, including citations and bibliographic referencing of sources

The assessment criteria and performance-level descriptors for the written report are available at [www.vcaa.vic.edu.au/Pages/vce/studies/extendedinvestigation/exams.aspx](http://www.vcaa.vic.edu.au/Pages/vce/studies/extendedinvestigation/exams.aspx).

## **Other**

- The written report must be typed on A4-sized pages.
- A 12-point type using a standard font, such as Times New Roman or Arial, and 1.5-line spacing are to be used.
- Pages must be numbered.
- The written report must be submitted in electronic format as a .pdf file.

The VCAA will conduct authentication checks and procedures.