Insight student user guide

Student user guide

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Telephone (03) 9032 1635 or email vcaa.media.publications@edumail.vic.gov.au

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Introduction

About the Insight Assessment Platform

The Insight Assessment Platform (Insight) is an online assessment platform. It houses 2019 VCE examinations in an online format to assist students with their revision and preparation for the VCE Examinations.

About this user guide

This guide provides students with information and support to use Insight, including:

- logging in to the student portal
- accessing the test taker, which will allow you to access 2019 VCE examinations
- reviewing reports on your performance.

Section 1: The Student Portal

Access to practice examinations are provided via Insight for revision only, you will only see the examinations for studies you are enrolled in, your performance on these will have no impact on your final VCE results. Your practice examination results will only be visible to your study teacher.

The Student Portal allows students to:

- access and complete practice examinations online
- instantly receive a score if a multiple choice only test is done
- view your results after practice examinations have been marked by the study teacher.

Access to this functionality is via the two active icons at the top of the **Insight Home** screen (see Figure 1.0), as follows:

- **Online Testing** – allows you to complete practice examinations that have been made available to you
- **Reporting** – allows the you to access your results for practice examinations.

Once an icon is selected, the corresponding options will appear. To move between functions, select the required icon.

Figure 1.0 Insight home screen icons

Section 2: Accessing the Student Portal

Chrome or Firefox are the recommended internet browsers to access Insight.

To log in:

1. Open your internet browser.
2. Copy and paste or click on https://vce.linkitau.com/student. The **Insight Log In** screen will appear.
3. Enter your VCAA candidate number as the username the password. The **Student Portal** screen will appear.

Section 3: The Test Taker

Examinations are completed using the **Test Taker**. There are two ways to access the **Test Taker**:

1. From the **Online Testing** screen in the **Insight Student Portal** (see Figure 3.0) by clicking on **Launch** in the action column.
2. From the URL http:/test.linkitau.com. If this method is used, the appropriate assignment code must be entered. The assignment code will be provided to you by your teacher.

To access the **Test Taker** via the **Online Testing** screen:

1. On the **Insight Student Portal** screen, select the **Online Testing** icon. The **Online Testing** screen will appear (see Figure 2.0).

2. Under the **Actions** column select **Launch**. The **Test Taker** screen will appear with the practice examination you have chosen (see Figure 3.3).
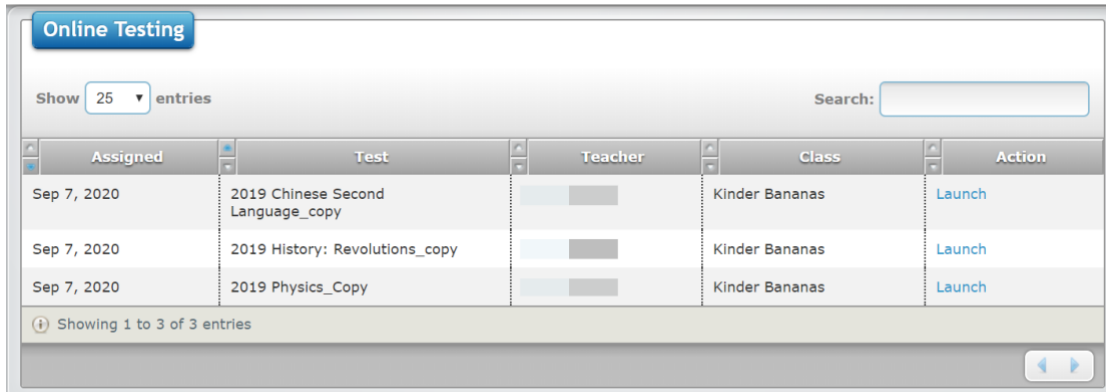
Assigned	Test	Teacher	Class	Action
Sep 7, 2020	2019 Chinese Second Language_copy		Kinder Bananas	Launch
Sep 7, 2020	2019 History: Revolutions_copy		Kinder Bananas	Launch
Sep 7, 2020	2019 Physics_Copy		Kinder Bananas	Launch

Showing 1 to 3 of 3 entries

Figure 3.0 Online Testing screen

To access the **Test Taker** via the URL:

1. Open your internet browser.

2. Copy and paste or click on http:/test.linkitau.com. The **Test Taker Login** screen will appear. Enter the assignment code provided by your teacher and select submit (see Figure 3.1).

Login

Enter Assignment Code

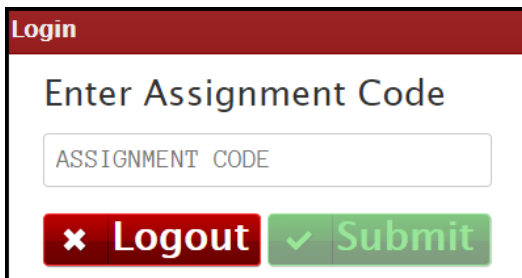ASSIGNMENT CODE

✗ **Logout**   ✓ **Submit**

Figure 3.1 Test Taker Login screen

3. The **Student Name** screen, with the list of students who have been assigned the practice examination, will appear (see Figure 3.2).

4. Click on your name and and then on the **select** button. The **Test Taker** screen will appear.
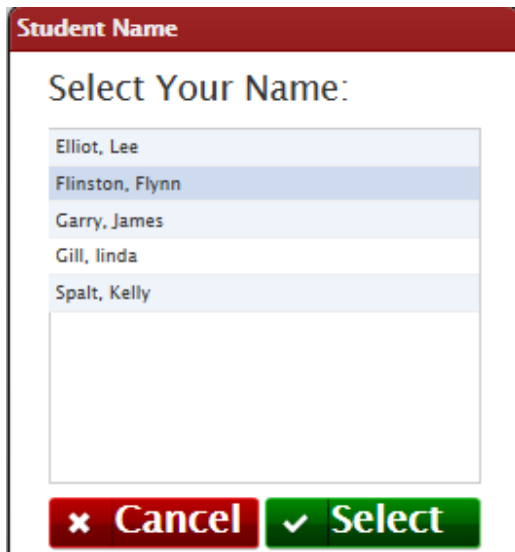

Figure 3.2 Student Name screen

Completing a practice examination

1. Access the **Test Taker**, using one of the above methods.

2. The **Begin/Continue Assessment** screen will appear (see Figure 3.3).

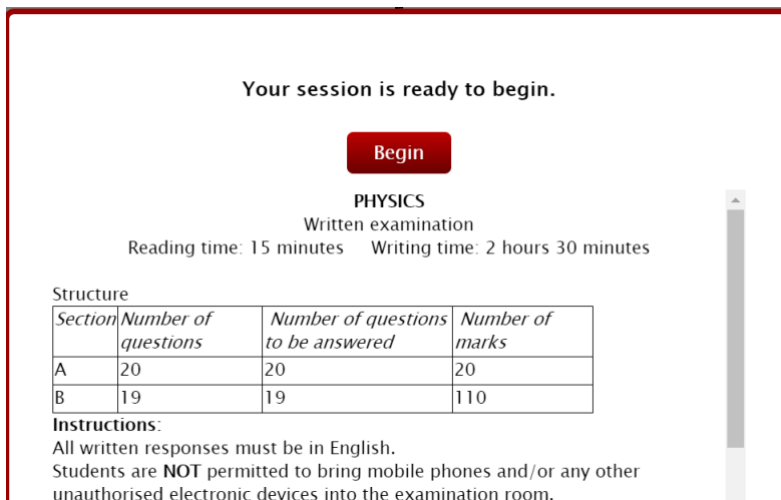3. Click on the **Begin/Continue** button. The practice examination will begin.

Figure 3.3 Begin Assessment screen

The icons at the top of the assessment screen are numbered within Figure 3.4. Available icons vary between practice examinations. They are as follows:

Figure 3.4 Icons at the top of the assessment screen

1. **Instruction** icon: Clicking on this icon causes a pop-up box to appear, which contains any instructional information that has been entered for the practice examination.
2. **Flags** icon: Clicking on this icon will flag the question as one that requires revisiting. Clicking on the icon when a question has already been flagged will 'unflag' it.
3. **Tools** icon: Clicking on this icon makes 'zoom in' and 'zoom out' functions available, i.e. the content of the question can be made to appear larger or smaller.
4. **Pause** icon: Clicking on this icon will allow the you to pause the practice examination, with a view to revisiting it later.
5. **Questions/Section** icon: Clicking on this icon will do different things, depending on the type of practice examination being completed, as follows:
   - For a practice examination that does not include sections, a list of questions will appear. Those questions that have been flagged will appear with a flag against them.
   - A list of sections will appear and which questions have a response and any that have not been attempted yet.
6. **Submit** icon. Clicking on this icon, when allowed, causes that practice examination to be completed and submitted.

Section 4: Your results

You can view your results for practice examinations in the reporting section of the **Insight Sudent Portal**. If you have completed a multiple choice only examination, these results will be instantly available for you to view. If the practice examination you have done has short and/or extended answer questions, they must first be reviewed and marked by your teacher. Once your teacher has marked the practice examination, the results will become available for you to view.

Please note: any results will only be available for the calendar year plus three months.

Accessing results

7. On the **Insight Student Portal Home** screen, select the **Reporting** icon. The **Test Results** button will appear.

8. Select **Test Results**. The **Test Results** screen will appear (see Figure 4.0).

9. Click on the blue **VCE** banner. A list of your completed practice examinations will appear below.
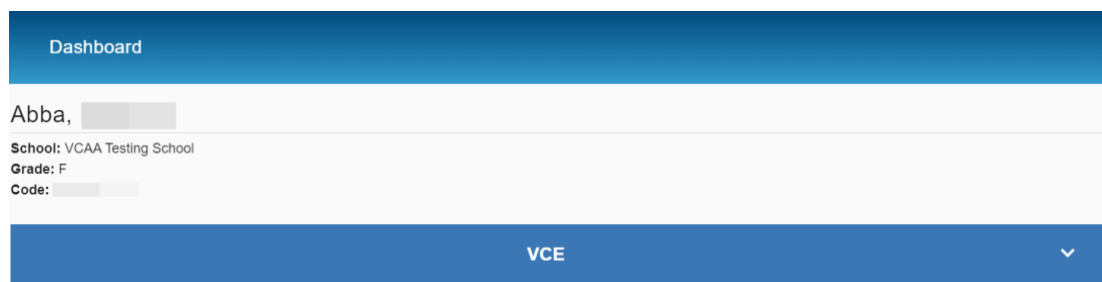

Figure 4.0 Reporting Dashboard

Viewing results

The following result options exist for each completed examination:

- **Item review** allows you to view a copy of your completed examination.
- **Item detail** allows you to view detailed information about your results for each individual question.
- A **summary** provides a brief overview of your total score in both percentage and raw score.

Remember with the exception of multiple choice only practice examinations, a practice examination will not be visible in the results screen unless your teacher has marked it.

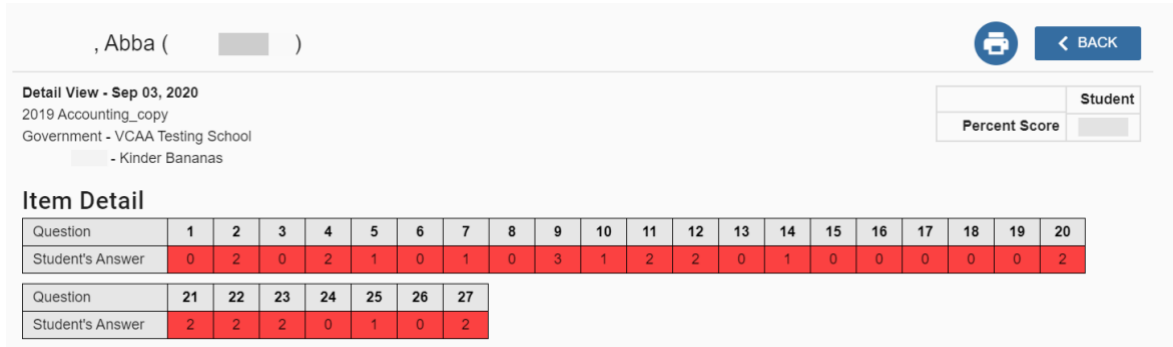To access the **Item review**, follow the above steps 1–3, then:

4. Click on the practice examination you want to review.

5. Click on the **red icon**, 📝 the **Item review** screen will appear. Navigation of the **Item review** is the same as the **Test taker**. Refer to Section 3 of this guide for instructions.

To access **Item detail**, follow the above steps 1–3, then:

4.   Click on the practice examination you want to review.

5.   Click on the **purple icon** 🔍, the **Item detail** screen will appear (see Figure 4.1).

To view your response to a question click on the **question number** in the scoring table and the **answer screen** will appear.

To navigate back to your **results screen**, click on the blue **back button** (see Figure 4.1).

, Abba (   )   🖨 **< BACK**

Detail View - Sep 03, 2020
2019 Accounting_copy
Government - VCAA Testing School
       - Kinder Bananas

		Student
	Percent Score	

Item Detail

Question	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Student's Answer	0	2	0	2	1	0	1	0	3	1	2	2	0	1	0	0	0	0	0	2

Question	21	22	23	24	25	26	27
Student's Answer	2	2	2	0	1	0	2

Figure 4.1 Item detail screen

Section 5: Support

Support for students using Insight is provided by your classroom teachers. If you are unsure of something or experiencing technical issues, please make contact with your school.