

NATIONAL ASSESSMENT PROGRAM – LITERACY AND NUMERACY (NAPLAN)

Record of Exemption 2025

COLLECTION NOTICE: The Victorian Curriculum and Assessment Authority (VCAA) is a statutory authority continued under the Education and Training Reform Act 2006 (Vic). The VCAA collects the information requested in this form, which includes personal information as defined in section 3 of the Privacy and Data Protection Act 2014 (Vic) for the purpose of recording student exemptions from the NAPLAN tests. The personal information collected in this form will be used by VCAA employees and/or contractors. Unless the VCAA is authorised or required by law to do so, the VCAA will not use or disclose the personal information collected in this form except for the abovementioned purpose. If the information requested in this form is not provided, the exemption recorded on the form will not be valid, and will be recorded as an absence. An individual may request access to personal information the VCAA holds about them, if any, and request its correction if inaccurate. Initial enquiries regarding access to personal information held by the VCAA in relation to the NAPLAN tests can be made by contacting the NAPLAN helpdesk on 1800 648 637. The VCAA Privacy Policy can be found at <https://www.vcaa.vic.edu.au/Footer/Pages/Privacy.aspx>

This form is also available in languages other than English

The principal, after discussion with the parents, may grant an exemption from the tests for students with intellectual disabilities and for students who have been learning English for less than one year.

This form is only to be used for students who qualify for an exemption. A separate form is provided for student withdrawals.

The parent/carer must sign this form agreeing to the exemption. This form must be retained at the school and may be subject to audit by the VCAA.

BLOCK LETTERS (PRINT)

School name _____ VCAA School Code _____

Student last name _____ Student first name _____

Date of birth / / Gender M F Self-described
DD MM YYYY

Year level _____

is granted an exemption from NAPLAN 2025.

Reason for exemption (tick appropriate box)

The student has a significant intellectual disability and / or a significant co-existing condition

What is the student's level of adjustment? _____

The NCCD identifies 4 levels of adjustments:

1 - support provided within quality differentiated teaching practice

3 - substantial adjustments

2 - supplementary adjustments

4 - extensive adjustments

The student has been learning English for less than one year

Test area of exemption (tick one or more)

Conventions of Language Writing Reading Numeracy

Signature of Parent / Carer

Date

Signature of Principal / Head teacher (or delegate)

Date

RETAIN THIS FORM AT THE SCHOOL