

Portfolio Coursework Assessment Record

ASSESSOR to complete

General information about this coursework task

VCE VET program	VCE VET		
Student name		Student number	
School name		School number	
RTO name		RTO number	
Assessor name		Assessor signature	

Achievement of unit(s) of competency

VCE VET Units 3 and 4

Unit code	Unit of competency title	Achievement (circle)	
		N	S
		N	S
		N	S
		N	S
		N	S
		N	S

S = competent
N = not yet competent

Do not complete unless the student has achieved 'S' for all units of competency in this task.

Level of performance on the task

Scoring criteria	Level of performance (score)				
	Record the level of performance the student has demonstrated on this task. Record the ratings for each criterion.				
	1 Competent	2	3 Proficient	4	5 Advanced
Application of underpinning knowledge	1	2	3	4	5
Planning and organisation	1	2	3	4	5
Expressing ideas and information	1	2	3	4	5
Content	1	2	3	4	5
Independence	1	2	3	4	5
Total	/25 (Add up the ratings for each criterion.)				