VCE VET Scoring Criteria

Assessor:	Student:	Student number:
VCE VET program:	School number:	RTO number:

Criteria	Levels of performance				
	1 (competent)	2	3 (proficient)	4	5 (advanced)
Application of underpinning knowledge	Displays an understanding of the key concepts and knowledge underpinning the work task(s).		Displays a sound understanding of the key concepts and knowledge underpinning the work task(s).		Demonstrates a thorough understanding of all key concepts and knowledge underpinning the work task(s).
	Applies these understandings in the performance of work functions.		Proficiently applies these understandings in the performance of work functions.		Effectively applies these understandings in the performance of work functions.
	☐	☐	☐	☐	☐
Planning and organisation	With additional support available, work/assessment tasks are planned, organised and completed according to specifications and within given timelines.		Work/assessment tasks are effectively planned, organised and completed according to specifications and within given timelines.		Within given specifications and timelines, displays a high level of planning skill in organising and completing the portfolio.
	☐	☐	☐	☐	☐
Expressing ideas and information	Form and style of expression are generally appropriate for the purpose, audience and situation.		Form and style of expression are appropriate for the purpose, audience and situation.		Form and style of expression are highly appropriate for the purpose, audience and situation.
	Relevant information and ideas are communicated.		Relevant information and ideas are clearly organised and communicated.		Relevant information and ideas are effectively selected and communicated.
	Understanding and use of industry and enterprise language are demonstrated.		A sound understanding and correct use of key industry and enterprise language are demonstrated.		A thorough understanding and effective use of industry and enterprise language are demonstrated.
	☐	☐	☐	☐	☐
Content	The portfolio provides evidence of sound work that meets the requirements for all competencies/modules being assessed.		The portfolio provides evidence of high quality work demonstrating proficiency across all competencies/modules being assessed.		The portfolio provides evidence of exemplary work, demonstrating the highest level of proficiency across all competencies/modules being assessed.
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Independence	Under normal workplace supervision, requires additional supervisor-initiated support to complete tasks in accordance with requirements and timelines.		Under normal workplace supervision, seeks limited additional supervisor support to complete tasks in accordance with requirements and timelines.		Under normal workplace supervision, works independently to complete tasks in accordance with requirements and timelines.
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