VCE Extended Investigation in 2024: Statement of School Readiness

The statement of school readiness collects information which demonstrates that schools have the capacity   
to deliver VCE Extended Investigation. All schools delivering VCE Extended Investigation for the first time   
in 2024 are required to complete the statement of school readiness.

Please complete the statement, scan and submit it to the VCAA via email on or before **Friday 20 October 2023**.

Emailed statements and any queries about the delivery of VCE Extended Investigation in 2024 should be directed to Monica Bini, Extended Investigation Curriculum Manager:

E: [vcaa.vce.extended.investigation@education.vic.gov.au](mailto:vcaa.vce.extended.investigation@education.vic.gov.au)

Ph: (03) 9059 5142

School information

|  |
| --- |
| School name: |
| School email: |
| School telephone number: |

VCE Coordinator (or similar)

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| --- |
| VCE Coordinator name: |
| VCE Coordinator email: |
| VCE Coordinator work telephone number: |

Extended Investigation study supervising teacher(s)

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| --- |
| 1) Supervising teacher name: |
| Supervising teacher email: |
| Supervising teacher work telephone number: |
| 2) Supervising teacher name: |
| Supervising teacher email: |
| Supervising teacher work telephone number: |

(Please add more lines if there are more than two supervising teachers)

Enrolment projections for 2024

|  |  |  |  |
| --- | --- | --- | --- |
|  | Year 10 | Year 11 | Year 12 |
| Projected enrolment |  |  |  |

Study management by younger students

If the school intends to enrol Year 10 or Year 11 students in VCE Extended Investigation, please provide a statement about how the school has prepared these students to be able to successfully manage the study.

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Explanation of study duration

The study design outlines duration requirements (p.6). Please provide a statement explaining how the school will meet these requirements.

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Provision of mentors

In addition to the study’s supervising teachers, some students may have a mentor from the field they are investigating. Please provide a statement about how the school may assist students in acquiring a mentor and how the school will ensure mentor involvement does not constitute undue assistance (see [*Extended Investigation Advice for teachers*](https://www.vcaa.vic.edu.au/Pages/vce/adviceforteachers/extendedinvestigation/teacher_role_responsibilities.aspx) and 2023 *VCE and VCAL Administrative Handbook* p. 93ff)

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Delivery of the Critical Thinking Test

The Critical Thinking Test is an online test which requires technical support and appropriate computer facilities. Further details are provided at the end of this document.

In 2024, the Critical Thinking Test will be held on a date to be advised. Please select from the following options with regards to your school’s readiness to deliver the test.

|  |  |
| --- | --- |
| We have the technical support and appropriate computer facilities in place to deliver the online test under examination conditions |  |
| We will have the technical support and appropriate computer facilities in place  in 2024 to deliver the online test under examination conditions |  |
| We will need to discuss our capacity for readiness with VCAA personnel |  |

Any assessing school intending to deliver this study for students attending another home school will need to ensure that they have discussed the requirements for delivery of the Critical Thinking Test with the student’s home school. There should be agreement between the assessing school and the home school, prior to enrolling students, as to which school will host the Critical Thinking Test.

The Principal has authorised this statement of school readiness

|  |
| --- |
| Principal’s name: |
| Principal’s signature: |
| Date: |

Critical Thinking Test – Requirements

Schools intending to deliver VCE Extended Investigation in 2024 should be aware of the following requirements for hosting the Critical Thinking Test:

* each student must have a computer in excellent working order
* computers must be on the school network and have internet connection
* desktop or laptop computers may be used. Students may bring their own laptops
* PCs or Macs may be used.
* there must be sufficient stand-by computers, configured for use, if required. It is recommended 2–3 stand-by computers are available for every 15–20 students
* sufficient technical support staff must be available during the examination.

A technical support person will be nominated at the start of the year to receive information from the VCAA about specific preparations and technical requirements.

All examination centres are expected to undertake a trial test, under test conditions, involving technical support staff and students.

Any enquiries about the requirements for running the Critical Thinking Test should be directed to VCAA Assessment Operations at [vcaa.assessment.operations@education.vic.gov.au](mailto:vcaa.assessment.operations@education.vic.gov.au)